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Affirmative Action Minutes 03/14/2001

The Affirmative Action Advisory Committee met on
Wednesday, March 14, 2001 @ 7:30 P.M.
In the Office of the Personnel Director on the 3rd Floor of the Town Hall Annex.

Present: Adrienne McClure (Chair), Barbara Boltz, Franz Browne, Jack Jones, Elaine MacLachlan, and Howard Winkler
Also Present: John Dunlap and Mary Hahnen
Absent: Augusta Haydock

Meeting Minutes Voted as amended.

Mr. Dunlap informed the committee that the Town Manager would be unable to come to the meeting because he had to appear before the Finance Committee. The Manager has been scheduled to come to the next meeting.

Renovations: Mr. Dunlap reported that minority participation at the Hardy is 25% and female participation is at 2%. These percentages were the same as the percentages in the prior month.

Mr. Winkler raised the issue about how a minority female is recorded on the workforce utilization report. He stated that he did not think that a minority female should be counted as both a female and again as a minority. Mr. Winkler stated that he contacted the Volpe National Transportation Center. The Volpe center stated that they count a female minority under either category, but not both. The committee discussed this issue. Mr. Winkler stated that he would find language that relates to this issue. The committee agreed to discuss this further at another meeting.

Hiring Updates:

Mr. Dunlap reviewed recent personnel actions and vacancies. He spoke specifically about hiring five new police officers. He stated that the Town would file for a protected list for minority candidates for Police Officer.

Mr. Dunlap informed the committee that, at their request, an advertisement about Labor Service would be placed in the Bay State Banner, El Mundo, and the local community newspaper.

Continuing Business

Mrs. McClure stated that she was in the process of updating the list of committee members.

The Committee discussed the Affirmative Action Forum that had been held the prior week. Ms. Boltz gave an update about the issue of hiring a more diverse teaching staff.
The Committee adjourned.